ACTIONS

ACTION	WHO	TIMESCALE
CLUB ADMIN - Create an admin committee – meet once monthly to keep on top of jobs - Put more people onto the Spond admin - Spreadsheet of members + their roles and DBS checks etc - Create Officer lists and who they are and what their ROLES are	Milly / admin group!	Oct 26
Maintainance - Once a month meet ups after club to work through long list. - See other sheet for list of boat jobs - Glenn to research Deck zips - Look for water buts and watering cans?	Glenn / Rob / Ben / Mark	Oct 26
Boats - Have a suggest a name sheet in the club and a few weeks to take suggestions then put to a vote - See if Richard Parrot has any old/spare iakus kicking about	Milly to create sheet for suggestions GLENN	Oct – Dec 26
Fundraising - Plan the year ahead - Have targets for specific items (spray deck zips, nav lights for boats, steering paddle) - Look at Grant Funding - Funding for youth kit / sponsor	Milly – admin group	Oct – Dec 26
FINANCIAL - Have a club card reader - Create more financial records - Hayle Harbour Fees – is there a cheaper way around this – annual fee – or can we avoid next year – look ahead to avoid same issue	 Glenn Milly Glenn	 Oct 26 Oct – Dec 26
YOUTH Planning and Development - Check safeguarding for ideas such as sleepovers	Glenn/Tash	Oct – Dec 26
SOCIAL GROUP - Explore how to grow this group and how to ensure there are relevant people to take the group / team leaders	ALL	Before Spring 27

Club Development - Plan how to grow sectors - Plan Open Days	ALL	Before Spring 27
Safeguarding - Write into procedures regarding youth training with adults - Write dress code for youth into terms - Work out how to enable youth to be on social media which is safeguarding friendly - Spond for kids – cannot be with adults – explore how to keep on top of this.	Tash/Milly	Oct – Dec 26
Training Camps in Brittany - Explore training weekends and bringing French back here	Glenn	
Christmas Dinner - Put out questionnaire as to how many people can come and book Country Skittles for 11th Dec	Glenn	Oct 26
Club website and Social Media - Develop club website and link to social media - Grow Social Media presence	Admin Group	Oct – March 27
KIT - Give youth opportunity to provide their own design for kit - Gather all PDF designs - Work out what kit we want – obtain quotes and do a quarterly order - Persuade someone to be the Kit Monitor!	Admin Group	Oct – Dec 26
Calendar - Have an event calendar visible in the club - Include Youth comps - Add into it things like AGM / Club Kit ordering deadlines etc	Milly	Oct – Dec 26